

MINUTES
ADMISSIONS WORK TEAM
Monday August 4
10:00 am

Attendees:

UAA-Patty, Charese, Peggy, Al-Glad you're back!

Kenai-

Kodiak-Jenny

Mat-su-Fran

UAF-Lael, Caty, Libby

UAS-Barbara, Deema

SW-Robbie, Melody

Agenda:

The Web application WF, is ready to test, and I have question or two. (Robbie)

UAA UAS Kodiak-need terms setup and to build an application

UAF ug for Spring 08 seems to work

Field of study-change to application type and degree

Robby will send screen shots to the list

Please test in: bweb4prep@alaska.edu

Procedure for withdrawing students that are admitted to more than one MAU in the same term (Peggy/Libby)

Current procedure is whoever admits first holds the primary position in sgastdn.

If student is admitted to UAF AND UAA for instance, the student does not have to contact the other MAU to let them know they are not coming. The campus the student is attending or already registered at will take over the sgastdn record and will change the registration PIN (spaapin) accordingly.

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Residency question regarding armed services/peace officers/fire department personnel who died in the line of duty-see attachment Regulation states free tuition and fees-each MAU will check with their business office as to the procedure. Nothing to be done from the admissions side. This info is FYI.

How to identify students who need F-1 visa. (Peggy)

Task request to modify the sfr2int report?

Adding high school to the sar2adm report (Peggy) Melody- if multiple high schools-pull most recent? Pull the high school where they graduated? Peggy to write task request

Sequence number? Most recent activity date?

Melody will run a report of students with multiple high schools in banner and send to the list.

Change to 'C' status date in OnBase? (Peggy) Will go back further than 21 days?

Need to follow up with Alicia on this. We all remember discussions about this issue, but don't remember if we reached any decisions on our next step.

UAA has been cleaning up applications from 97 forward with status of 'C'.

NEXT MEETING MONDAY AUGUST 18 @ 10:00am