

MINUTES
ADMISSIONS WORK TEAM

Monday July 7, 2008
10:00 am

Attendees:

UAA-Peggy
Kenai-Shelley
Kodiak-
Mat-su-Fran, Sandy
UAF-Caty, Lael, Libby, Crystal
UAS-Diane, Jan, Barb,
SW-Melody, Mary

Combined meeting w Reg team to discuss duplicate ID procedures (Diane/Libby)

*Questions-regarding BAD ID's-why does one campus say BAD in last name field and another *Smith?
Unsure of historical reasons why. The best method would be to remain as consistent as possible.
Melody-easier for programming staff to have a [*name] in the last name field
UAS agrees to adjust their procedures from using BAD, in last name to *Smith for instance*

*Question regarding Vendor ID's Make bad or put a hold on the ID? Mary will discuss with Rae Ann.
UAS currently sends a message to the SW Programmers @sdsit and does not make the vendor ID BAD.
Mary will report back to group.*

Concern when using Common Matching-vendor vs student When running auto processes ID may be matched automatically, not as a suspect and creates a duplicate.

SSN issues w Finance/Vendor records ie, dept reimbursements-no valid address to match on. Can we ask for a date of birth, address or some other identifier? Can their forms be adjusted to include at least a current address? Need an additional piece of information to verify against when going through common matching steps.

Waiver page-web applications (Peggy)

*Apps changing AA to BA-waiver will force them to the waiver screen
Will submit task request for change to the UAOnline waiver page
Insert link? Peggy to take our feedback to her management team. Peggy/Libby/Melody will discuss at a later date.*

Saaadms defect-see attached email from Melody (Mike/Libby)

*Defect with 7.4 Cannot delete Saaadms record if there is only one application.
See attached instructions*

Residency-Mary compiling the final comments. New form should be available soon. Make note of any issues and be prepared to discuss at our next meeting.

Next meeting Monday July 21st @ 10:00am