

ADMISSIONS WORK TEAM AUDIO

Monday June 23, 2008

10:00 am

MINUTES

Attendees:

UAA-

Kenai-Shelly

Kodiak-

Mat-su-Fran

UAF-Caty, Libby, Crystal

UAS-Barb, Deema

SW-Mike, Mary, Melody

AGENDA:

ACG update and info (Mike)

Student worker hired to review ACG eligibility for all three MAU's

Priority:

Self identified ACG eligible

Those who are flagged by Dept of Education

Anyone else

Will add attribute code on SGASADD

trial run-one student reviewing all three MAU's

changes coming for 2009-2010 year-more info to come

All three MAU's have applied to receive the teach grant Task force to be created-more info to come

Email notification of undeliverable messages (bounce-backs) Robbie/Crystal

My question to the group is, is it necessary to receive notification of the undeliverable e-mails(bounce backs)? If so, there is no way I can think of to hide the FROM address, so the student could hit reply and would be sending a e-mail back to what's listed in the FROM. If this is the case do you want individual addresses listed? If listing individuals, the WF will have to be modified anytime someone leaves or is added to that position or responsibility.

If we are going to do this then I need to know where all of the notifications are going to go back to as each campus or department will be its own email with their FROM filled in. I know UAF, Bristol, bay, Chukchi, Interior-Aleutians, Kuskokwim and Northwest (all UAF campuses) will go to Admission@uaf.edu, what about TVC?

Will Juneau, Ketchikan and Sitka all go to dmferguson@uas.alaska.edu and bahegel@uas.alaska.edu (no department listed)

Kodiak requested studentservices@kodiak.alaska.edu. What about Mat-su and Keni? UAA? do they want bounce back notification?

Do any of you want to be BCC that that student has been notified, other than UAS?

Discussion at WF meeting to have list serve rather than individual emails

Could get bounce backs because email is being sent to address the student entered not a ua assigned email

Best to use generic email address because of staff changes and access

INFO@matsu.alaska.edu

admissions@uaf.edu (all campuses for UAF)

Libby will contact Peggy for info

Barb will provide contact info

Updated point of contact list for scanning documents (attached)-Libby

Residency form-Mary

*Draft emailed to Admissions List- please review and send comments to Mary **soon***

Policy in effect as of June waiting for regulations to be finalized and signed by President

In the meantime, Bona-fide still has to supply 5 items

Some of the changes are:

Guard can be any guard- not just Alaska National Guard

120 day rule Vacations no longer apply (?) correct me if I heard this wrong

Canadians grandfathered? If student was 'in process' then grandfather rule applies

Next Meeting Monday July 7, 2008 @ 10:00am