

ADMISSIONS WORK TEAM MINUTES

January 7, 2008

10:00 am

CALL IN NUMBER 1 (800) 893-8850

PARTICIPANT PIN 6384637

Attendees:

UAA-AI

UAF-Caty, Libby

UAS-Barb, Deema

SW-Mary

Kodiak-Jenny

AGENDA:

1. Review the verbiage under previous college at UAOnline web application (continued from Dec 17 audio)
Continue discussion at Jan 28 th meeting
2. Update on transfer to RO process
Alicia working on list of AD documents-checking for corresponding RO documents. Once this is completed we can begin the transfer to RO process. Libby will check with Alicia on the status.

International Residency process-What is required at each campus and what is the process? Each campus to check their catalogs/policy and report back to the group (continued from Dec 17 audio)

Two part question

Resident /Non-resident tuition practices and Admission practices

UAA-not addressed in their catalog-have been asking for proof of Permanent Residency

UAF –not specifically addressed in catalog but do ask for proof of Permanent Residency or current visa status

UAS –also ask for proof of permanent residency

Question as to whether we can hold up students admission by requiring PR proof?

Mary to send info by email regarding discussions on this issue

3. Web application push error (SQL errors)
Must close Banner session and open a new one-then the application will push
Keep track of these errors for Patrick (will decide later if this is worth pursuing with SCT/Sungard)
4. Occupational Endorsements-procedure at each campus?
UAS-Application and fee required, GED or HS diploma or ATB required-noted in UAS catalog (pg 13)

UAA-Application required NO FEE, No documents or scores required

UAF-Application and fee required, missing documents noted to student but not required to process application

*Side note discussions regarding new application fees are in the works-possible tiered system to be put in place (AA/Certificates one fee-Bachelor/Grad a higher fee) ***Nothing approved yet****

5. Clean address process? Should we be testing?
Yes. Mary will ask Patrick for instructions on how to go about this

Next meeting Monday January 28, 2008 @ 10:00am