

Admissions Workteam Audio September 11, 2006 Meeting Minutes

Attendees: Libby Eddy, Crystal Goula, Mike Earnest (UAF); Peggy Byers, Patty Itchoak, Darlene MacKinnon (UAA); Sandy Gravely (Mat-Su); Barbara Hegel, Brian Doyle (UAS); Patrick Tilsworth, Mary Gower (SW)

FSA Atlas team has requested a new visa type code to be used on GOAINTL. 'OC' – out of country – to be used for students in distance-delivery programs who will be staying in their home country (usually Canada) and who will not be issued a student visa. They will also not need a SEVIS address in Banner. **The admissions team agreed with this request, and it will be forwarded to the BST for the next meeting.**

Darlene requested to add Praxis II codes to STVTESE, and to change Praxis I codes to match the codes used by ETS. This will allow us to receive and process electronic Praxis scores. Patrick wanted to make sure the team really wanted to use numeric Banner codes, because for all the other tests we use our own assigned (non-numeric) codes with a translation table. No one seemed concerned about using numeric codes. **We agreed to add the codes to STVTESE, and to use the ADMR codes PPST for Praxis I and PPS2 for Praxis II.**

Patty submitted a task request to add popselect capability to SAR2ASR. **This was approved and will be forwarded to the BST.**

Patty reminded us that she submitted a task request to create a process (SGR2EXP) that would identify students whose programs should be expired. It would look at the catalog term on the student's most recent SGASTDN record, and identify whether or not too much time had elapsed for the student to have completed that type of degree program. Note: this is only a report; it would not update any records. The group discussed how each MAU handles this..... UAA is the only MAU that would probably use the report, as UAF and UAS have no need to "expire" students from their programs. (Students at UAF and UAS are forced to reapply for admission after a lapse in enrollment; this causes them to be in a new catalog term.) **UAF and UAS – please look over the task request and give feedback by email. Otherwise this will be on the agenda for the September 25 meeting.**

Patty is going to put in an RPE with Sungard to have new applications (SAACHKL) ignore items from SOATEST, SOAPCOL and SOAHSCH if those ADMR codes are not on SAACHKB.

Patty is going to write a task request to add application date to SAR2ADM report.

Patrick needs feedback from us to continue working on the Suffix cleanup task request. We need to give him a list of the suffixes to be cleaned up.