Admissions Workteam Audio November 21, 2005 10:00 AM

MINUTES

Present: Fran (Mat-Su), Claudia (UAS); Peggy, Patty (UAA); Mike, Libby, Colleen (UAF)

- 1. There is a place in UAOnline where the student sees status of applications, where we *could* put an email address link for help. The problem is that it would have to be a single email address for all app types and all campuses. Do we want to pursue this? All agreed NO. Currently there is a period filling the space... hardly noticeable. Patty will leave it that way for now.
- 2. What is the status of Previous Name element in web app? Patty is going to write up a task request for this and will include printing the next of kin info in SAR2TBL. Previous Name will push to SPAIDEN. Currently the next of kin info does not push; perhaps it will in a future release. May push to SOAFOLK. (Why not SPAEMRG as well?)
- 3. Patty identified some problems with the address cleanup process (SPP2RMV). It is aborting if it finds more than one record of the same address type for the same person. Patty will explain our intention to the programmers. We want the process to clean up all addresses of the specified types, whether they are active or inactive.
- 4. Discussion of how we use Decision Codes. This came up at the FSA Atlas face-to-face; the programmers are having a hard time determining WHO is admitted, because the MAU's use the admit codes differently. Briefly,
 - a. All the Decision Codes with "Admit" in them have the "Institutional Accept Indicator" turned on (STVAPDC). This is true for "significant" as well as "supplemental" decisions; "clear" and "incomplete."
 - b. UAA does not consider a student to be "admitted" until all required documents are in. They do not code SGASTDN with the degree program until the student has "CLEAR" acceptance. If the student does not submit the final document by the end of their first semester, they never get a degree-seeking SGASTDN and their admission is withdrawn. They are also not eligible for financial aid until they have clear admission status.
 - c. UAF considers a student admitted when any admission decision is made. The SGASTDN record is coded for the degree program the student applied for. If there are outstanding documents, the student's admission is "conditional" upon receipt of those items, and an attribute is attached to the SAAADMS record. They must have the missing items in prior to early registration for the next semester after they are admitted, or a hold is placed on registration. In the meantime, they are eligible for financial aid.
 - d. UAS also considers a student to be admitted when any decision code is entered. The SGASTDN record is coded for the degree program the student applied for, and they are eligible to receive financial aid. If they do not supply outstanding documents by the first day of early registration for the following semester, their SGASTDN is changed to non-degree seeking.

Clearly, it would be to our advantage to agree on common uses for the decision codes. We can maintain separate institutional philosophies regarding what constitutes "admission;" however, the codes used need to mean the same thing across MAU's. This is true for running statistics, as well as for dealing with peripheral systems, such as FSA Atlas, SCT Workflow, and OnBase.

The three MAU's will write up a description of their procedures and uses of decision codes, and invite Saichi to a discussion. (Peggy and Claudia will send text to Mike, who will compile and send to Saichi on behalf of the team.) Our goal would be to find common ground and agree to a set of rules for using decision codes.

Next meeting scheduled for Monday, December 5 at 10:00 AM.