

Admission Team audio
July 12, 2004
10:00 am

Attendees: Mike, Libby, Fran, Sandy, Charese, Peggy, Shontay, Patty, Shelly, Patrick, JJ, Saichi

Agenda: Determine who is attending face to face meeting beginning Aug 9

Mike, Libby, Fran, Sandy, Peggy, Admission Processor from UAA, Shontay, Christy, Patty, Shelly SW will fund most participants, each MAU has submitted a list
SW will check into reserving a block of rooms at a Fairbanks hotel
Agenda for the face to face should be firmed up by the end of this week. If at all possible, call in to the BST this coming Thursday for more discussion on the agenda

Discuss elements that should be included in our testing plan

Need to test web apps and manual admission process, reports, test score load, letter generation, quick start, ftp, and prioritize our local mods for the programmers. Assuming that we won't need to test establishing a web applications, just the processing (match, verification, push, reports)

Each campus needs to write up a list of what they plan to test and submit it to the list serve for further discussion at our next audio. Items to include:

Web admission:

All "application types" on the web app including quick start
Various matching scenarios to prevent duplicate pidms
Confirm fields are pushed into correct areas
Check result of 2 apps, same person, same term, different MAU
Recommend entering applications with deliberate "errors" into LRGP now (keep a hard copy version on hand with the "errors" noted) to speed up testing

Manual admission:

Data input
Decision codes
Checklist

Test scores:

Auto load process

Transfer credit:

Work with transfer credit team to test all aspects

Letter generation:

Using pop selects
FTP process, secure shell

Reports:

SAR2TBL, SARETMT
SAR2ADM
Reports with pop selects, label runs
Check various parameter options with commonly used reports

Gateway:

Patrick has test credit card numbers we can use to test this internally

Notes:

Release notes for Banner 6.0 are available at

www.alaska.edu/as under Banner, documentation, Bookshelf 6

LRGP will be down beginning July 21 for the upgrade to Banner 6.0, back up in about 5 days

Make sure you have access to LRGP!!!

Future test plan:

Our comprehensive test plan that we will use on August 10 will provide a basis for a cursory test plan that we can use after the actual implementation of Banner 6.0 in October. We can also use it for future upgrades. We will need to pinpoint this cursory test plan during the face to face.

Discuss what we should work on if we have extra time at face to face

Task request re: credit card billing address and any other remaining issues concerning the web app

Generic State HS Codes data input protocols (see Patty's message below)

Ran out of time, table for next meeting

>
> All,
>
> I am testing the SFR2ESR report (Enrollment Status Report) in LRGP and I am
> curious if for those HS codes on SOASBGI in Banner that are simply
generic:
>
> ie:
>
> WA = Washington High School
> AK = Alaska High School
>
> Could we consider getting the 'State' field filled out? They are
currently
> blank. It would require that City and ZIP have a (.). By putting the
state
> code in the state field, the SFR2ESR report (Enrollment Status Report)
will
> reflect correctly if the High School is Alaska or Non-Alaska

Next meeting scheduled for July 26, Monday 10:00 a.m.