

Date: July 9, 2003, Wednesday

Time: 1:00 pm - 2:00 pm

Outside Fairbanks 1-877-751-8040

In Fairbanks 474-8050

Pass code 471595

Barbara, Saichi, Alicia, Bill Stenberg (UAS Admissions), Patty, Sandy, Charese, Dawn, Al, Libby, Lynn

Welcome Bill Stenberg, new admissions manager for UAS.

1. Test score data load -- update on progress so far (Saichi)

SAT and ACT diskettes—able to load names and scores in test mode, received error messages on some, need to change some tables and some will not be able to be matched up (major codes, county codes)

Possible to create recruit record for specific campus who recvd scores, match scores w/ current applicants. Process seems to work well. We should not share recruit data but consider it released to specific campus only.

Next step:

Many options and translation tables that need to be reviewed during a later audio (Saichi will send email w/ partial list of issues)

2. Possible face-to-face to implement Web4Adm at UAF, UAS, and community campuses.

What? When? Where? Who?

When: 2nd week better for Libby, Oct 2-4 Saichi out

General consensus is week of October 6

Where: Fairbanks (closer to programmers, lab available)

2. Our oops! applicants -- should we contact/follow up with students who accessed the Web4Adm product?

108 students accessed Web4Adm, 2 submitted

63 "complete". SW proposes sending letter to explain, redirect students. Saichi will forward draft to list serv for our review, comments.

3. Verbiage changes re: credit card payment, mention of "bursar"

must re type address

take out contact your bursars office, just leave out. No objections.

Sandy will send change request to JJ.

4. Update on testing/processing procedures. Loose ends remaining (multiple app issues, moving data to PROD)

Security change request re: SOAELTR. Approved.

Colleen and All,

SOAELTR is the form where you create the text for the signature page for your web application.

Currently, it is assigned to the MSX_SIS_MGR_C and I would like to recommend that the team ask for it to be assigned to the MSX_WEB_APP_MAINT_C.

Thanks.

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Patty Itchoak
University of Alaska Anchorage
Student Systems Support Manager
Dept of Enrollment Services
907-786-1843

What if student has registration charges? Can he pay just the admission fee? YES, separate coding.

SOAPCOL, test what happens if st submits 2 appl w/ dif codes, overwrite or add, hopefully no change to code that attaches school to checklist.

Request to change header "High School and Test Score". Remove "test score". Approved. Sandy will send to JJ.

SAR2TBL: need formatting changes. Patty's suggestions approved. She will forward to JJ for change.

Not able to print SAR2TBL reports for applications submitted via secured side. Big problem so send to JJ. ☺

5. Implementation date

Training time for admission processors at UAA (before and/or after we go live? need to pick a day, prep for it)

August 1, web app will be available. Spring 2004 and subsequent terms, since Fall deadline for UAA admit is 8/1. Patty is working on written procedure with screen shots. Charese is finalizing lead in Web page. Training needs may be easy since Patty and Dawn will handle initial load of applications.

No audio 7/16

Audio planned for 7/23/03 1 -3 pm

SG