<div align="center">

Academic History Work Team Agenda
Tuesday, February 24, 2015
2:00 – 3:00 PM

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Audio info: 1-800-893-8850, PIN 6384637

Attendees:
Brandon, Libby, Holly
Mary, Jane
Barbara
Lindsey

Note taker:
2/24/15   UAF
3/10/15   UAS
3/24/15   UAA

1. Academic standing (SHAACST)
   a. 00 standing
      i. If no academic standing rule applies to the student, the process applies 00. Confirmed this for the first 17 students in UAA's SHR9STD report from 201403.
      ii. Most significant issues discovered thus far:
         1. Using PR instead of PP
         2. No rules from AQ
         3. In some cases, students assigned 00 because no rule existed should have been placed on probation or disqualified.
            UAS had 1700, of which 170 really needed to be checked.

   b. Dean's/chancellor's lists
      i. Mae's example from 201403 (3XXXXXXX) – According to current SHAACST rules, this student was correctly assigned the DL designation because she had earned 13 GPA hours when the process was run.
      ii. Items for discussion:
         1. UAA/UAS: Currently, the only time a student would be excluded from DL/CL consideration is if they have a DF or I for the term. An IP course will not stop the application of the designation if the student has completed the minimum term hours unless a mod is supposed to account for this.
            a. UAF also excludes I N, NB and NS grades.
         2. UAA uses passed hours. (doesn't calculate correctly) Barbara
         3. UAS uses GPA hours (previously used earned and then passed).
         4. UAF uses GPA hours.
   c. Our rules need attention.
      i. UAS/UAF: Seeing two or more identical rules (GS to PP, for example) for the same effective term with different institutional GPA ranges. Baseline process uses the rule with the lowest sequence number.
      ii. UAF – Do not run academic standing for graduate students, correct?
      iii. We need to utilize the same codes (00, GS, AW, PP, CP, AQ) so that academic standing will be calculated correctly when the student moves from one MAU to another.
         1. AS (Satisfactory Academic Standing)?
         2. RE (Reinstated)?
      iv. Why might you need more than one rule for each pair? Just use effective term 000000.

Need further discussion about consistency in codes. Lindsey will schedule a meeting dedicated to this issue.
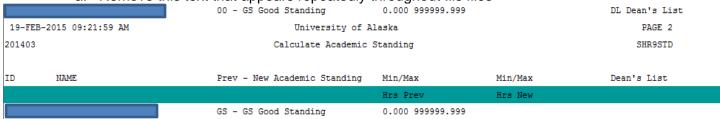
2. SHR9GPA
    a. From Melody:
        i. The only time campus is looked at is if parm 02 = ALL.
    b. From Banner documentation:
        i. The following steps should be performed at the end-of-term to activate repeat processing.
        ii. Run the Calculate GPA Process (SHRCGPA) in collector mode to re-calculate GPAs for students who took repeated courses.

Run the Calculate GPA Process (SHRCGPA) to calculate GPAs based on the term and the selected group of students. Groups of students can include only those whose academic histories have been rolled, or all the students for the term
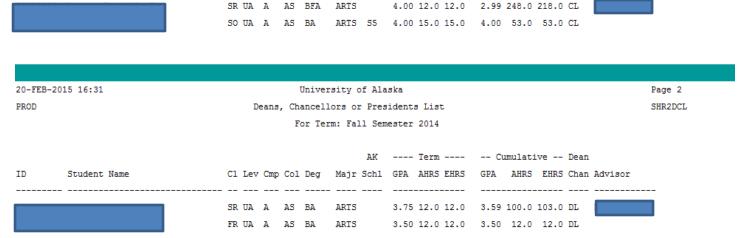
        iii. When SHRCGPA is run in Collector Mode, it selects records that have been defined for processing whether table entries have been populated by SHRRPTS or SHRCINC.

3. Proposed TRs for SHR9STD and SHR2STD
    a. Remove this text that appears repeatedly throughout .lis files

```
                                    00 - GS Good Standing        0.000 999999.999              DL Dean's List
 19-FEB-2015 09:21:59 AM                       University of Alaska                                PAGE 2
201403                                   Calculate Academic Standing                             SHR9STD


ID        NAME                    Prev - New Academic Standing    Min/Max              Min/Max        Dean's List
                                                                  Hrs Prev             Hrs New
                                  GS - GS Good Standing           0.000 999999.999
```

    b. Delimit by semicolon
    c. Split names into first, middle and last name columns (for mail merge purposes)
    d. Pull preferred email address
       YES all approve this t.r.

4. Proposed TR for SHR2DCL
    a. Remove this text that appears repeatedly through .lis file

```
                        SR UA  A   AS  BFA   ARTS       4.00 12.0 12.0   2.99 248.0 218.0 CL
                        SO UA  A   AS  BA    ARTS S5    4.00 15.0 15.0   4.00  53.0  53.0 CL
```

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20-FEB-2015 16:31                          University of Alaska                              Page 2
PROD                             Deans, Chancellors or Presidents List                       SHR2DCL
                                      For Term: Fall Semester 2014


                                               AK    ---- Term ----    -- Cumulative -- Dean
ID         Student Name               Cl Lev Cmp Col Deg  Majr Schl  GPA  AHRS EHRS  GPA   AHRS  EHRS Chan Advisor
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                                      SR UA  A  AS  BA    ARTS        3.75 12.0 12.0  3.59 100.0 103.0 DL
                                      FR UA  A  AS  BA    ARTS        3.50 12.0 12.0  3.50  12.0  12.0 DL
```

    b. Delimit by semicolon
    c. Split names into first, middle and last name columns (allows for faster formatting to produce DL/CL lists for publication) YES , all approve this t.r.

Pending Business
1. TR 184 – Nightly grade roll. UAA, UAS and UAF have all confirmed this process is not working in PROD for all withdrawal codes with the exception of WW. Matt is researching.

Tabled

1. Checking relationship flag on ENTERGRADES in SOAFACS so that all instructors of record may enter grades - Discuss how to capture the instructor that entered grades with Jane and work with her team to test any necessary mods.

   Lindsey will talk with Lora, and will coordinate a meeting before Mae leaves. We all need to review documentation. Lindsey will complete the t.r.'s and have ready for the next meeting.

   NEXT MEETING TUESDAY MARCH 10 @2:00pm