

Academic History Workteam Agenda

Tuesday, October 8, 2013

2:00 – 3:00 PM

Audio info: 1-800-893-8850, PIN 6384637

Attendees: Mae, Shayla, Barbara, Pete, Matt, Crystal, Mike, Susan, Holly, Mary, Jennifer

Note taker:

6/18/13 — UAA
7/16/13 — UAF
8/13/13 — UAS
9/10/13 — UAA Canceled
10/8/13 — UAA
11/5/13 — UAF
12/3/13 — UAS

1. Grad app fee not automatically rolling to TSAAREV in summer semesters. Per Daniel - Issue with SFRFASC process, which pulls term codes from a query that currently doesn't appear to include summer terms. Automated process runs at 6PM Sun-Thurs.
 - a. Adjust process to also query summer semesters? **Approved.**
 - b. Include Friday? **Approved.**
2. Help text on our UAOnline pages (mock up coming from Reg team to review)
Mike will email mock up out to the listserv. Please review and provide approval via email.
3. Fed Ex or expedited mailing of paper transcripts - What does each MAU offer and what are the charges? (Susan)
 - **UAA - \$18, priority overnight or USPS Express if it's to a PO Box. We document the tracking number in SPAACMNT. Student needs to call and ask. Receive very few requests for this.**
 - **UAS – Priority mail flat rate \$5.60, Express mail flat rate \$19.95. Documents tracking number on actual request. Approximately 2-3 requests each month. Student needs to call and ask.**
4. Change the wording for the \$30 charge to "expedited processing." We have a lot of very unhappy people when they realize that the charge does not include expedited mailing. [OR] Discuss increasing the charge to include the expedited mailing fee. (Susan)
Mae will propose changes to the regular transcript and expedited transcript options language in UAOnline and disseminate to the team for review and approval.

Transcript Delivery Costs		
\$12 Official PDF Transcript- the fastest delivery Processed and delivered by the next business day. University of Alaska official transcript delivered by email in a secure electronic PDF.	\$30 Official Paper Transcript-EXPEDITED 24hr processing Official University of Alaska Paper Transcript EXPEDITED is processed and mailed by next business day. Sent by US Postal Service first class mail.	\$15 Official Paper Transcript - Normal Processing Official University of Alaska paper transcript processed and sent by US Postal Service first class mail within 5 business days.

5. Why am I routed to this screen after selecting a new ID for which to enter registration overrides?

UOnline

LRGP

Personal Information

Student Services & Account Information

Financial

RETURN TO MENU

SITE MAP

HELP

EXIT

Faculty & Advisors Student Menu

Term Selection

ID Selection

View Student Information

View Student Address and Phones

View Student E-mail Address

View Student Schedule

View Student Prerequisite Information

Active Registrations

Registration History


Advisee Listing

Test Scores

View Holds

RELEASE: 8.5.1

Seems I should be directed back to the screen where I can enter overrides:



Welcome to the Faculty Registration Permits/Overrides Worksheet.

If the word "Confidential" appears next to a student's name, his/her personal information is confidential.

You may click on the student's name to view his/her address and phone information.

Registration Overrides

Override	Course
None	None
None	None
None	None

Submit

Unsure of why this occurs. Faculty are often directed back to the Faculty and Advisor Student Menu as they navigate through the Faculty Services options. Lindsey will continue to look into this.

6. Does anyone know what institution C refers to?

Refers to ACC – UC level courses. Thanks, UAS!

Oracle Fusion Middleware Forms Services: Open > SOAHOLD

File Edit Options Block Item Record Query Tools Help

Hold Information SOAHOLD 8.2 (PROD)

ID: 30400888 Mai-Ling Tvedten

Hold Details

Hold Type:	TC	Reason:	Inst C Missing Course 198703	Release Indicator:	SXJHJ
Amount:		From:	12-AUG-1998	To:	31-DEC-2099
		Origination Code:	CONV	Conversion-related:	
Hold Type:		Reason:		Release Indicator:	
Amount:		From:		To:	
		Origination Code:		Conversion-related:	
Hold Type:		Reason:		Release Indicator:	
Amount:		From:		To:	
		Origination Code:		Conversion-related:	
Hold Type:		Reason:		Release Indicator:	
Amount:		From:		To:	
		Origination Code:		Conversion-related:	
Hold Type:		Reason:		Release Indicator:	
Amount:		From:		To:	
		Origination Code:		Conversion-related:	

Hold Type Code; press LIST for valid codes.

Record: 1/1 <OSC>

7. Remove ethnicity from SHR2MJR and pull race instead?
Approved to update report to pull new ethnicity field and race field from SPAIDEN for .dat file. Lindsey will move forward with TR if Jane indicates it's needed.
8. Breaking Parchment analytics down by MAU – Past six months of data, broken down by MAU, should be available soon and will be available on an on-going basis in the future. The data won't be available within the user interface. Requests for data will need to go through Joe.
Discussed attaching documents to transcripts when ordered via Parchment. Issue: Our morning reports don't indicate that there is an attachment and/or if the attachment needs to be reviewed/signed by our offices. Lindsey will follow up with Joe.
9. Possible UAOnline application for graduation task requests
We'll retain this agenda item moving forward. UAS and UAF are also interested in moving forward with this app once the payment piece is worked out. Lindsey will ask Jane if TRs are necessary for the two items below.
 - a. Allow students with holds to submit online application. **Approved**
 - b. Currently, if a non-UAA campus is the first priority in SGASTDN OR student is admitted into programs at multiple levels, curriculum information doesn't appear on final page before submission. **Approved.**
10. TR 198 - SGP2CSC process to replace special characters. We need to update the TR and provide greater detail.
How might special characters be introduced into Banner (with the exception of copy/paste)?
Prospective students, applications for admission, ISIR loads from financial aid
Address clean up, SRP2CLA – Similar TR (TR 64)

Lindsey to update TR.
11. Grade roll (TR 184) – Matt is working on it.

Matt will let us know when he's ready for us to test.

Next meeting is November 5, 2PM.