

**Present: Mae D, Barbara H, Craig M and Debbie, Barbara Hegel, Nick G, Susan Culley, Mary G**

Academic History will be meeting tomorrow, October 9th at 2:00pm. Both Libby and I are unable to attend this meeting but Mae from UAS has agreed to conduct the meeting.

1-800-893-8850

presenter 6384-360 (Mae for this meeting)

participant 6384-637

*The only item on our agenda is Nick from AVOW talking about the "one-step download".*

*From Mary Gower: Nick at AVOW agreed to come to the Oct 9 Acad Hist meeting to show us around it, but encouraged us to go the development environment to first have everyone order a document and send it to themselves with the new process. He is going to set it up in the activation/dev environment if you would like to take it for a test drive.*

*He also said it allows you to bypass the passcode process and skip directly to the download site from the email.*

*Pros:*

- *Easy to use for recipients*
- *Potential for less support*

*Cons:*

- *Less control over who accesses the download site (emails with links can be forwarded easier)*
- *Less secure in general*

*The weblink for Oct 9th is below, ignore the audio info - he will use our meeting audio info.*

*Go to*


<https://avowdeployment1.webex.com/avowdeployment1/j.php?ED=213214467&UID=500803457&PW=NYTq3YmNjMjBI&RT=MiM2>

## NOTES

### DEMO from Nick:

From: University of Alaska <noreply@addsmail.com>  
Subject: University of Alaska : +ADDS : Document #31227  
Date: October 9, 2012 3:10:58 PM MDT  
To: nick@avowsystems.com

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**PROS:** less steps; can forward this email to others easily (efficient); some companies may have delays in emails; some are reliable than others; transcript are still authentic pdf file;

**CONS:** Less secure; Resending emails to incorrect email address (unsecure) both incorrect and correct email address will be able to download the document

Only University of Minnesota currently using the one-step download; only discussions have been made from other institutions;  
Nick can do the switch to turn on;

**Further discussion on next meeting to decide whether to turn on the feature**

Other items:

Craig/UAA get #s of electronic order to attach forms; where in AVOW can to turn on the capability to upload the forms? Can be turned on by Nick, but not sure to see if Banner can handle it?

Mae- recalls email notifications orders received in the morning would need to indicate which orders has attachments (forms uploaded) and would require to login on AVOW site and download/print form; would need programmers to setup the notation that a form was uploaded to be sent w/transcripts? **Discussion needs to be revisited on next meeting**

AVOW will merged with Parchment (Docufide is product of Parchment)- nothing has changed; business as usual (Nick will remain as the point of contact)

Some transcripts may be received either in data and pdf files- (no indication on how its going to look)