

Minutes for Academic History team meeting, June 20, 2011

Attended by;

UAS: Peter, Mae

UAA: Lora, Patty

UAF: Anita, Colleen

SW: Jane

Agenda.

1. Talked about the SHRSTD task request that Patty at UAA submitted.
Currently there is no process for Graduate Students. We decided to move this forward as it will work for all programs except one joint program. The feeling of the team was its better reduce the work for most of the programs instead of making everyone suffer because the process will not work for one program. This task request will be forwarded to BST so it can be implemented in LRGP for testing.

2. Talk about the status of expiring test codes.
UAA's English faculty have taken off the two year requirement because there is no way to enforce it for registration, they are for the two year expiration once it can be enforced for registration.

I asked if anyone in the meeting is also on the Admissions team, so I can find out what their issues are with expiring test codes. The issue seems to be that the check lists that admissions uses. At some of the MAUs test scores are required for admissions. If there are two test scores then the admissions people have to enter both test codes in the students checklist then remove the one that was not used. We have two possible solutions to this issue, to use a generic test code in the checklist and the other is to assign the appropriate Admissions request code to the expired test codes so the checklist is updated.

The other issue is when the script would run. We decided that it would run every day. But in doing so there is the possibility, due to early fall registration from the prior spring term that a student could register and later have their test score expired and then could not change courses, sections, etc. So when we run the script every day, we will have the script look at a date prior to or at the start of the fall and spring registration. This way if a student's scores are ok at the start of registration they will be fine for the whole registration period. The dates have not been decided yet and will be decided before the SR is resubmitted.

3. Additional items.
Sue called in asking a couple transcript questions. The first is that sometimes when a student does not have any graduate level courses attached to their record, sometime a blank graduate level transcript will print. This has been a issue since we installed banner. (Before my time) this was brought to the team, JJ had said to fix the issue would require that the programmers start over from scratch and re-write the banner transcript extract. This was not one

of the priorities because the blank transcripts are pretty rare. We decided that is still not a priority.

The other issue is that banner allows 60 characters in the address field and EVOW also allows 60 characters, but banner only prints 30 characters. This means the transcript people have to check each transcript to make sure the address is not truncated. Banner 8.5 has a fix to this issue. Sue is going to find out if EVOW can be limited to 45 characters and is going to write a SR to have banner changed to limit 45 characters and print 45 characters. We will review the SR once we have it.