

**Minutes for Academic History
May 21, 2007**

Attendees: Peter Sommers, Diane Meador (UAS), Patrick Tilsworth, Mary Gower (SW), Colleen Abrams, Brigitte Mayes (UAF)

1. Talked about SFARQST, Use to be able to insert and copy previous request.

Colleen stated that in LRGP you can use F6 to insert a new record and F4 to copy the previous one. So once the upgrade gets pushed to PROD the problem should be fixed.

2. The possibility of creating a hold which would alert transcript staff that research has already been done.

Colleen said that at the present time there is a hold indicator "TH" that means that research still needs to be done. Colleen also said that there is currently a banner report that can be run to see which students have the "TH" hold on their account. Because of this we are not sure that there needs to be another hold created. However, this topic can be revisited if needed.

3. Discuss web grading. Ability to confirm for faculty that grades were submitted and also ability for them to maintain access to those grades later.

We said that each campus can turn back on final grades after the deadline so faculty can view their grade rosters. We do not want to give faculty the ability to change grades past the dead line; they need to do this manually, so we can track it. As well as this gives faculty incentive to get their grades done on time. Colleen said that there is a "NS" grade that we can put in to show a grade was not submitted. We talked about putting this grade in and turn back on final grade; this will allow the instructor to see which grades did not get submitted. However, if we do this, the instructor still needs to turn in paper change of grades. We, Juneau, talked more about this option after the meeting and decided that it creates a lot more work for everyone involved.

Next meeting agenda items.

1. Go over banner testing plan.
2. Need to Look at the Clearing House spread sheet and approve it.

Next meeting: Monday May 11, 2007 at 1:30
Phone number is 1-800-893-8850 pin 6384637