

**Minutes for Academic History**  
**April 23, 2007**

Attendees: Peter Sommers, Diane Meador (UAS), Patrick Tilsworth, (SW), Colleen Abrams (UAF), Lora Volden (UAA)

1. Talk about student status.

We discussed changing the status of students admitted as First time freshman. There is a banner job that will change student types. The forms to look at are SHRTYPE, SHR9YPE, and STVSTYP. We are currently going to test is LRGP and explore what reports draw on the student type.

2. Change how we send info to clearing house for student Transcript requests.

We are looking to change the way that we submit Student ID to the clearing house. This is to help students get there transcript requests processed faster. As of now students need to send a faxed signature, and this can cause delays of a couple days. We are looking at adapting a service that allows the student to create a password that acts as an electronic signature. This will speed up the processing time on transcript request.

3. Patrick talked about the problem in SHADEGR

We still do not know what is causing the problem in SHADEGR. Patrick and I, Peter, tried to reproduce the problem, and were unsuccessful. The problem is that the information in SHADEGR is correct and saved; however, the information is not saving in the back tables. This causes a problem because reports such as SHR9OMM use the back tables to retrieve information. Patrick sent a list of students to each MAU listing which students need to be corrected.

Next meeting: Monday May 14, 2007 at 1:30  
Phone number is 1-800-893-8850 pin 6384637