

Academic History Work Team Minutes
June 13, 2005

The meeting was brought to order by Patty Itchoak.

Attendants: **UAA:** Mary Howard, Patty Itchoak, Debbie Pepper, Marilyn Gardner, Sandi Connaker, Cindy Milner **UAS:** Jackie **UAF:** Tim Stickel, Bergeta, Ginny, Gail, Colleen

Clearinghouse

- Tim said changes have been made to UAF/UAS part of the Clearinghouse; they duplicated the changes made to the UAA portion of it. That piece done.
- Barb said she has not looked at it, as she has been on vacation.
- Colleen wanted it confirmed/agreed that we were going with the \$7 charge for transcripts at the Clearinghouse.
- It was agreed. Marilyn made note, \$7.25.
- Debbie Pepper said she would update the auto email verbiage for UAF/UAS to reflect each campus respectively.
- UAS-new transcript request form has not been received back from the Provost Office.
- Marilyn inquired as to 'RUSH' transcripts at UAF/UAS.
 1. Both replied that they still offer 'RUSH' processing on their forms. UAS is \$10 for first, \$7 for each additional; UAF is \$10 first, \$5 for each additional.
 2. UAF/UAS said they do not do same day request. In rare instances they will for the 'RUSH' fee of \$10. They first direct them to the unofficial off the Web
- UAA, UAF, UAS all replied they were ready to go with the Clearinghouse Request Process.
- Patty stated the UAA Website (unsecured side) needs updated. It was noted that the (Secure) side has no place to request transcript.
- Debbie Pepper inquired as to how many have gotten their Clearinghouse ID/Passwords set up (needed for receiving and processing requests) UAS-2 have, UAF-did not reply.
- Question-Does a Task Request need to be done for UAA-Online? It was confirmed for Patty-only an email needs to be sent, she will revise text in there currently. Tentative Date for 'Going Live' July 01, 2005.

Certificates of Completion

- They aren't going to go away.
- Update status of Certificates of Completion
- Keep it on the agenda.
- Is Board of Regents agenda out?
- By next meeting Mary will find out where we are and start talking subcommittees.

Clearinghouse report for Enrollment verifications

- Patrick was not in attendance today to give us an update regarding 500 level questions.
- Sending students to Clearinghouse-how to market it?
- Need to talk with Patrick about how to get it on the secure side. Right now all you need is DOB and SS# to access.

Banner Student Defect Resolution

- *See email sent by Colleen to the Academic History mailing list: "Attached is a chart of the academic history defects with an indication of whether they need to be implemented now, skipped for now or have already been implemented based on the work team meeting this morning".
- We might want to look into remainder of items already put into production.
- We can look at Banner7 by August 01, 2005, LRGP will be ready by then and testing can start.
- Marilyn commented on our problem with the 'E' Excludes, not being able to view the 'E' in SHACRSE without tabbing over. The answer received was that this will probably not be fixed until Banner7.
- Marilyn commented on the 'slowness' of posting 'Sent Date' in SHARQTS.

EDI

- Put EDI on next agenda

Next meeting is scheduled for Monday, June 27, 2005.