

Academic History Work Team Minutes
June 15, 2004

Attendees:

Tim Stickel	Brigitte Mayes
Colleen Abrams	Gayle Gregory
Debbie Pepper	Jacqui Christensen
Barbara Hegel	Patty Itchoak
Janet Johnson	Mary Howard

Additions to Agenda Items:

Colleen's Task request: Modification of SGP2UPC

Recommendation to add secondary curriculum to task request and move forward to next BST – as Colleen has written it.

Transcript Express:

Adopt Ann's suggestion that we change the last four order options to the following five options:

Hold until fall grades are posted

Hold until spring grades are posted

Hold until summer grades are posted

Hold until degree or certificate is posted

Send CEU/Non-credit transcript

All campuses approved change and will submit to Tom Blades.

Agenda Items:

Academic History work Team Members

Send any additions or deletions to be and we will revise the list. The most recent addition is Ginny Schlichthing (fnvcs@uaf.edu)

Unofficial Transcript Change

Add name to Online unofficial transcript (requested by students) – leave Student ID off. Approved by all campuses.

Janet to investigate the possibility of a printer friendly button and version. If the possibility exists, we will design a printer friendly version.

Discussion of NSE posting process

Ask Suzanne Browner to send current UAA process to list

Banner Testing process – continue for next meeting

Barb will send Juneau's testing process to list

I will ask UAA staff to send their processes to the list

Discussion of 3-6 month priorities for the work team – continue for next meeting

Revisit screen for possible posting of other things than a BOR approved certificate or degree (SHATCMT)

Questions concerning what should print on an official transcript

Next Meetings:

July 12th – 1:30 – 3:00

August 2nd – 1:30 – 3:00

System Down Time:

LRGP down June 17th & 18th

I know that I wanted to get this out while it was still fresh in my mind, but too many demands at the time prohibited my best intentions from being achieved. Therefore, please feel free to make additions and corrections and send to me or bring to the next meeting. Also, please send any agenda items for next Monday's meeting.

I will get the promised copies of testing plans to the list and graduate certificate requirements to Gayle.

Thank you,
Mary