System Office Staff Council Regular Meeting

Monday, October 2, 2023 1:00 pm-3:00pm Zoom link

Representatives:

Genevieve Bright (2023-2025) FY24 President
Monique Musick (2023-2024) FY24 Vice President
Austin Somaduroff (2022-2024) FY24 Secretary
Andrew Aquino (2023-2024) - Absent
Rebecca Catlin (2023-2025)
Scott Fronzuto (2023-2024) - Absent
Lauren Hartman (2023-2025)
Jake Mendenhall (2023-2025)
Jamie Meyer (2023-2024)
Chelsey Okonek (2022-2024)
Aimee Sudbeck (2023-2025) - Absent

Alternates:

Vacant

Governance Support:

Noel Romanovsky Sharon Dayton

Guests:

JHCC Chair and UAF Residence Life Operations Manager Mathew Mund HR Coordinator Manager Sabrina Haverfield VP ASR Paul Layer

Agenda:

- 1. Call to Order and Roll Call
 - a. Review and Adopt Agenda
 - b. Minutes 9-11-2023

2. Public Comment

- a. Dedicated break room separate from work space kitchenettes
- b. Leadership module during SOSC meetings
- c. Leave options question re leave share

3. New Business

- a. SOSC Meet and Greet October 6th
- b. UA Wellness Rebate guest speaker; Mathew Mund

- c. Updates to Recruitment guest speaker; Charla and Chris (HR Talent Acquisitions)
- d. Staff Alliance Retreat Outcomes Sept. 21-22

4. Ongoing Business

- a. Web accessibility VRA (October 18 deadline)
- b. System Office Intranet
 - i. BOB site
- c. <u>System Office mission statement</u> what's next? (See Jonathan King suggestions)

5. Reports

- a. President's Report
 - i. Monthly meeting with VP Paul Layer (took place Sept. 13)
 - 1. Next meeting Wednesday, Oct. 11, 2023
 - ii. Staff Alliance (Genevieve, Monique)
 - 1. <u>September Minutes</u> and <u>recording</u> (Passcode: Z2di5R+Y)
 - a. Next meeting Friday, October 20
 - 2. Retreat: hosted on Kenai Peninsula College:
 - High Level Goals communication and advocating for supervisor empowerment
 - Monthly council president's meeting with CHRO Memry Dahl Sept. 12 mtg. - discussed upcoming activity re. remote work
 - a. Next meeting Tuesday, October 10
- b. SOSC Committees
 - i. Morale/Events Committee (Aimee, Andrew, Genevieve, Rebecca)
 - 1. October 6th Meet and Greet + Local Elections Raffle
 - ii. Awards Committee (Aimee & Genevieve)
 - 1. Nothing at this time
 - 2. 2023 Event recording and photos
 - iii. Nominations Committee (Lauren)
 - iv. Staff Development Day (Austin, Scott)
 - 1. Session recordings
- c. Staff Alliance Committees
 - i. Compensation Committee (Lauren/Andrew)
 - 1. Next meeting TBD
 - ii. <u>Staff Development Fund</u> (Lauren)
 - 1. FY24 stats so far:
 - a. Total budget: \$120K
 - i. \$70K for class fee scholarships (\$250 each)
 - ii. \$50K for professional development activities support (\$500 each)
 - b. So far this year:

- 154 employees were awarded a class fee scholarship for the fall semester (proportionally distributed between each MAU). Demand far outpaced available funding.
- 2. \$500 support for other activities has been launched, first review period was Sept. 29th, applicants will be contacted soon
- 3. LinkedIn Learning Licenses HR announced Sept. 22 that now all employees have access!
 - a. LinkedIn Learning info page
- iii. Staff Healthcare Committee (Monigue) Mathew (Guest Speaker)
 - 1. Next meeting is on Oct 18 thoughts on rebate discussion can be shared with Monique/Mathew
- d. Other Committees
 - i. Joint Healthcare Committee (Monique) -
 - 1. Updates from chair Mathew Mund
 - 2. New website needs content
 - ii. Staff Engagement Survey (Lauren) renamed Employee Feedback and Assessment Committee
 - 1. Launch Update:mid-October
 - 2. Different from Benefits Survey
 - iii. UA Accessibility Workgroup (Scott)
 - 1. Working to become an officially recognized committee
 - a. Group meets every two weeks connect with Scott for an Invite
- 6. General Updates and Reminders
 - a. Events and New Updates:
 - i. BOR Meetings:
 - 1. Sept 18, 9:00-10:30 am Special Facilities and Land Management;
 - 2. Sept 21, 10:00-Noon Special Full Board, Goals and measures
 - ii. BOR Next Meeting -
 - 1. October 4th, 10:00-11:30 am Special Facilities and Land Management (Canceled)
 - 2. October 12, 1:00-4:00 pm Special Full Board 1-4pm
 - 3. October 18, 10:00-11:30 am Special Facilities and Land Management (Canceled)
 - b. News and General Info Links:
 - i. Capitol Report
 - ii. <u>UA News Center</u>
 - iii. System Office Bulletin (replaced by System Office Intranet)
 - iv. Upcoming HR Trainings

- 7. Local Issues
 - a. Anchorage

i.

b. Fairbanks

i.

- 8. Department Updates, Issues, and Kudos
 - a. Rebecca: Fire Drill SUCCESS!
 - b. Raina: LinkedIn Learning Inspiration SUCCESS!
- 9. Agenda items for next meeting (Nov 6):
 - a. Rebate discussion update
 - b. Budget discussion guest speaker?
 - c. Election results Chad as guest speaker?
- 10. Closing Comments
 - a. See you all for donuts!
- 11. Adjourn

Resources:

- SOSC Meeting Recordings
- SOSC FY23 Goals
- Constitution and bylaws
- Regents' policy and university regulation
 - o 03.01 Faculty, Staff and Student Governance
- System Office org chart
- Governance basics presentation
- Chairing a meeting
- System Office staff numbers
- UA News Center
- System Office Bulletin
- SO Intranet